

Annex : Method Statements

Framework Agreement for the Supply and Installation of Outdoor Play Equipment and Safety Surfacing

Framework Agreement Reference: **CCS/22/251**

Framework Agreement Period: **01/02/2023 to the 31/01/2025**
(with the option to extend up to 24 months)

Closing Date: **TBC at 12:00 noon**

Question 1 – Environmental Impact

Swansea Council's commitment to a Net Zero Swansea, a Swansea Council Charter on Climate Change was approved at Council on 3rd December 2020.

The Charter sets out our commitment to work towards becoming a Net Zero organisation by committing to work towards a Net Zero carbon as an organisation by 2030 taking actions to meet the challenge of a climate emergency working collaboratively with partners to develop a strategy involving stakeholders including children and young people in a trust building dialogue.

The Charter has been signed by Swansea Council's Leader, political Group Leaders, Councillors and key officers.

Swansea Council is taking wide ranging action to tackle climate change as an organisation. But we know if are to meet our overarching ambition for a Net Zero City and County of Swansea by 2050, citizens, businesses, community, voluntary and our partner organisations will need to all play their part.

We aim to lead by example and challenge citizens, businesses and partner organisations to make their own commitments in the form of a wider Swansea Charter on Climate Change.

Please outline the measures your organisation has in place that will support Swansea Council's ambition for a Net Zero Swansea by 2050.

Responses should include the following

1.1 Organisational Commitments towards Climate Change and Net Zero

1.2 Manufacturing Processes

1.3 Logistics and Travel

1.4 Material Choices

(Weighting – 20%)

Word limit: no more than 1 A4 sheets per heading

Question 2 – Design and Functionality

Swansea Council aims to create playgrounds that are safe and exciting, whilst creating a learning environment. Offering a range of play opportunities and challenges for children of all abilities.

Please outline the design approach that you will adopt to help create this vision.

Responses should include the following

- 2.1 Range of equipment to optimise play opportunities and challenge for children of all abilities
- 2.2 Selection of materials for environments susceptible to; vandalism, anti-social behaviour and arson.
- 2.3 Design approach in accordance with BS EN 1176, 1177,
Construction (Design and Management) Regulations 2015
(Principal Contractor, Principal Designer and Designer responsibilities)

(Weighting – 30% total)

Word limit: no more than 1 A4 sheets per heading

Question 3 – Project Delivery

Successful contractors will be appointed to deliver a 16 week contract. This period will include the; enabling process (ordering and fabrication), construction phase (site operations) and Handover/Client Acceptance.

Please outline the approach you will implement to plan, manage and deliver a 16 week contract.

Responses should include the following

3.1 Ordering and Fabrication

Please outline the lead times for ordering and fabrication

3.2 Construction Phase

Please outline how you will plan and resource operations, whilst promoting communication, cooperation and coordination in accordance with the Construction (Design and Management) Regulations 2015

3.3 Handover

Please outline your approach to promote a snag free handover, together with a summary of the documentation to be transferred.

(Weighting – 30% total)

Word limit: no more than 1 A4 sheets per heading

Question 4 – Warranty and Aftercare

Swansea Council aims to promote communication, cooperation and coordination in all that we deliver.

Please respond to the following;

4.1 Terms of warranty –

Please outline the terms associated to equipment, surface, element or components supplied and installed by your company.

4.2 Provision of relevant information –

At Handover, all relevant information must be made available to the Client to include, but not limited to; Maintenance Schedule, Warranty Terms, Inspections and together with any associated residual risk.

Please outline the documentation and format used to transfer documentation.

4.3 Aftercare and Response –

Swansea Council require that defects be investigated within five working days of notification and be rectified within 28 calendar days from investigation. Out of hours contacts should also be provided.

Please outline your aftercare process, together with response times.

4.4. Reporting system or dedicated aftercare personnel –

Please outline details of systems or aftercare personnel that the Client can access that will promote a swift response to aftercare queries.

(Weighting – 20% total)

Word limit: no more than 1 A4 sheets per heading